

# TRIPURA GAZETTE



*Published by Authority*

## EXTRAORDINARY ISSUE

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**Agartala, Wednesday, May 28, 2025 A. D. Jyaistha 7, 1947 S. E.**

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PART-- I--Orders and Notifications by the Government of Tripura,  
The High Court, Government Treasury etc.

**TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL  
OFFICE OF THE CHIEF EXECUTIVE OFFICER  
KHUMULWNG : WEST TRIPURA**

No.F.11(33)/PO(LAW)/ADC/2011/57

Dated, Khumulwng, the 23rd May, 2025.

### NOTIFICATION

In pursuance of paragraph 11 of the Sixth Schedule to the Constitution of India, the Tripura Tribal Areas Autonomous District Council, Guidelines for the Members (including Chairman, Chief Executive Member, Executive Members and Leader of Opposition) of District Council (Car & Computer Loan), 2025 passed by the Executive Committee, TTAADC vide No.F.26/ADC/ACEO/15<sup>th</sup> EC/2022/198-209 dated, 19-05-2025, item No.1 is hereby published for general information.

By order of the Executive Committee

  
Chief Executive Officer  
TTAADC, Khumulwng.

**TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL  
OFFICE OF THE CHIEF EXECUTIVE OFFICER  
KHUMULWNG : WEST TRIPURA**

No.F.11(33)/PO(LAW)/ADC/2011/

Dated, Khumulwng, the

**NOTIFICATION**

In exercise of power conferred under Rule 24A of the Tripura Tribal Areas Autonomous District Council Salaries, Allowances and other benefits of the Chairman, Chief Executive Member, Executive Members and Leader of opposition and salaries, Allowances and pension of Members of TTAADC Rules, 1985, the Executive Committee of Tripura Tribal Areas Autonomous District Council hereby makes the following guidelines, namely:—

**1. Subject.—**

- (1) Guidelines for the Members (including Chairman, Chief Executive Member, Executive Members and Leader of Opposition) of District Council (Car & Computer Loan), 2025.

**2. Definitions.—**

- (a) **“Rules”** mean the “Tripura Tribal Areas Autonomous District Council (Salaries, Allowances and other benefits of the Chairman, Chief Executive Member, Executive Members and Leader of opposition and salaries, Allowances and pension of Members of TTAADC) Rules, 1985”.
- (b) **“Appropriate Authority”** means Chief Executive Member of the District Council.
- (c) **“Bank”** means -
  - (i) a banking company as defined in the Banking Regulation Act,1949;
  - (ii) the State Bank of India constituted under the State Bank of India Act,1955;
  - (iii) a subsidiary bank as defined under the State Bank of India (Subsidiary Banks) Act,1959;
  - (iv) a corresponding new bank constituted under the banking companies (Acquisition & Transfer of Undertaking) Act,1980;
  - (v) any banking institution notified by the Central Government under Section 51 of the Banking Regulation Act,1949;
- (d) **“Member”** means any sitting member (including Chairman, Chief Executive Member, Executive Members and Leader of Opposition) of the District Council.
- (e) **“Prescribed”** means prescribed by the Executive Committee.
- (f) **“Additional Chief Executive Officer (Finance)”** means an officer of District Council authorized by the competent authority for disbursement of pay and allowances of a member of District Council for the purpose of car and computer loan.
- (g) **“Audit Officer”** means and the Accounts & Audit Officer, whatever his official designation who authorizes the disbursement of pay and allowances of a member of the District Council.
- (h) **“Executive Officer (Finance)”** means Executive Officer of the Finance Department under Tripura Tribal Areas Autonomous District Council.

(i) “Secretary” means Secretary of the District Council.

**3. Application for Loan.—**

Any member of the Executive Committee from the date of his being elected as member or during his tenure after coming in force of these guidelines may apply for car or computer loan or for both for amount admissible under the Rules to the Additional Chief Executive Officer (Finance) in form-A appended herewith to these guidelines.

Provided that the Chairman of District Council and a member or Leader of Opposition of District Council, within two years from the date of his being elected as member or during his tenure after coming in force of these guidelines, may submit their application for car or computer loan or for both in the officer of the Secretary of District Council in Form-A appended to these guidelines.

4. On receipt of an application for loan, the Additional Chief Executive Officer (Finance) or Secretary, as the case may be, shall put his initial on the application with the date of receipt of the application and issue receipt to the applicant in acknowledgment of the receipt of the application.

5. After the application has been received, the Additional Chief Executive Officer (Finance) or Secretary, as the case may be, shall verify whether it contains the necessary particulars and is accompanied by the necessary documents and if any details are lacking, he shall get the application completed.

6. The Additional Chief Executive Officer (Finance) or Secretary, as the case may be, subject to approval of appropriate authority shall have power to reject an application for loan if the applicant fails to furnish complete particulars in support of his application within a period of one month from the date of being so requested by the Additional Chief Executive Officer (Finance) or the Secretary. In the case of rejection of application for loan, the reasons therefore, shall be communicated to the applicant by the Additional Chief Executive Officer (Finance) or the Secretary of District Council.

7. Each application shall be entered in chronological order in the register of applications for loans and loan shall be granted to the members in terms of the order.

**8. Conditions for grant of Loan.—**

The Additional Chief Executive Officer (Finance) or the Secretary of District Council, as the case may be, with the approval of appropriate authority shall grant loan for Computer and with bank link, for purchasing car subject to the following conditions.

- (i) The amount of car loan shall not exceed Rs.10,00,000/- (Rupees-Ten lakhs) and that of the Computer loan shall not exceed Rs.50,000/- (Rupees-Fifty thousand).
- (ii) The member shall contribute 20% of the loan amount as margin money.
- (iii) The car or the computer or both as the case may be must be new and unused.
- (iv) The car or computer or both as the case may be must be purchased within one month from the drawal of the advance and a proof of purchase shall be submitted to the Additional Chief Executive Officer (Finance) immediately after purchase.
- (v) The member shall refund within fortnight from the date of purchase the surplus amount if loan taken is more than what is actually spent for purchasing the car or computer or both as the case may be.

**9. Disbursement of Loan.—**

The amount of computer loan granted under the Rules and these guidelines shall be disbursed to the Members by the Additional Chief Executive Officer (Finance), TTAADC or the Secretary of District Council, as the case may be, from the District Council Secretariat (Main Administrative Block) and the car loan shall be disbursed through the tie up branch of the bank chosen by District Council for this purpose.

**10. Interest.—**

Simple Interest of 5% per annum shall be charged for granting loan under the Rules for purchasing car subject to the rules of the bank laid down in this regard and the annual interest on loan for purchasing computer shall be 5%.

**11. Penal Interest.—**

Without prejudice to any other action that may be taken under these guidelines, a member who is found to have mis-utilized the loan or has not fulfilled all or any of the conditions of the sanction of loan or has retained the amount of loan beyond the period specified for utilization, a penal interest of additional 2% per annum shall be charged on the amount sanctioned for computer loan. Penal interest on car loan shall be subject to bank rules laid down in this regard.


**12. Recovery of Loan.—**

The loan sanctioned under the Rules and these guidelines shall be repayable by the member in equated monthly installments commencing after 3(three) months following the month of drawal. The entire amount of loan along with interest shall be recovered from the member in 48 equated monthly installments or within the period of his tenure as member whichever is earlier.

Provided that if a member fails to pay three monthly installments consecutively the Additional Chief Executive Officer (Finance), TTAADC or the Secretary of District Council, as the case may be, shall have power to deduct the rest amounts equated monthly installments from his salary or deduction may subsist even after his tenure is over from his pension until the loan installment is recovered.

Provided further that in the event of demise of the member the amount of loan or so much thereof as shall then remain due and unpaid be payable within six months from the date of demise of the member along with interest due thereon by the legal heirs of the members.

By order of the Executive Committee,

  
Chief Executive Officer  
TTAADC, Khumulwng.

**FORM 'A'**  
(See Rule 3)

**Application for purchasing car/computer**

1. Name of Member  
(in block letters) :-
2. Father's Name :-
3. Name of the Constituency from which elected :-
4. Date of swearing in as member of the District Council :-
5. Particulars of any other advance/loan outstanding :-
6. Permanent address :-
7. Amount of advance admissible :-
8. Amount of advance require :-
9. (a) Description of car/computer :-
  - (i) Name of the seller and his address :-
  - (ii) Price to be paid :-
  - (iii) If the price is more than the admissible amount of loan how do you propose to pay the balance :-
10. Proposed monthly installments of recovery to ensure complete repayment of loan within 48 equated monthly installments or within the period of his tenure as member whichever is earlier.

**DECLARATION**

1. I undertake to utilize the amount of loan for the purpose for which it has been applied for and understand that in case of miss-utilization of the advance or mis-statements of any fact. I shall in addition to refunding the entire amount in lump sum along with interest be liable to pay penal interest as such rates as specified under the guidelines for the Members (including Chairman, Chief Executive Member, Executive Members and Leader of Opposition) of District Council (Car & Computer Loan), 2025.

2. I undertake to refund the balance, left if any

Documents enclosed:-

- 1.
- 2.
- 3.
- 4.

Station : -  
Date :-

*Signature of Member with Address & Seal*